

PARTY NAME: _____ DATE: _____

**CHIRP
WORKSHOP
PARTY CONTRACT**

PARTY PACKAGE TERMS

It is the party host's responsibility to be aware of their chosen party package's pricing and duration. All party timeslots include time for food/cake. The minimum number of guests to be paid for, regardless of actual attendance, is 10 guests (watercolor parties have a 6-guest minimum; pearl party is 8).

FEES & PAYMENTS

DEPOSIT: There is a 20% *non-refundable* deposit required to book a party. The deposit is applied to the final balance. Should the party host cancel the party for any reason, that deposit is forfeited to Chirp.

FINAL BALANCE: The final balance owed will be paid at Chirp immediately following the party. Acceptable forms of payment include *exact* cash, check, or credit card. Credit card payments will have an added \$10.00 transaction fee. Failure to pay the final balance and/or bounced checks will result in legal action.

ADVANCED HEADCOUNT & NO-SHOWS

A final headcount should be provided to Chirp within 5 days of the party. You will not be expected to pay for no-shows for most of our party options, but you do need to cover the 10-child minimum pricing. For canvas-painting and wooden sign parties, you *will* have to pay for the no-shows from your provided headcount due to our advanced preparation.

VENUE ACCESS

Party Hosts will have access to the party space 20 minutes prior to the scheduled start time. All party attendees must leave the reserved area no later than 15 minutes after the party's scheduled end time.

DECORATIONS

Party host may bring decorations of their choice, with the following restrictions: No decorations may be pinned/ nailed to any surface; no open flames aside from birthday candles.

FOOD ~ DRINK ~ PAPER GOODS

Party host may bring food and beverages to serve during the party. *PLEASE be sure to inquire about your guests' allergies.* Be advised that we do not have a refrigerator on the premises. Party host to supply plates, cups, napkins, utensils, candles, lighter, etc. Chirp *does* provide solid-colored banquet tablecloths and/or kraft paper covering.

CLEANUP

Relax! Chirp will clean up! All you need to do is take your presents and food/beverages with you.

LIABILITIES

By signing this contract, you (the party host) release Chirp Workshop and its staff from any potential liability. You agree to indemnify and hold harmless Chirp Workshop and its staff for any damages, loss, or injury (including allergic reactions) that may occur. Should Chirp property be lost or damaged due to the activities of any of your party guests, you agree to reimburse Chirp for replacement or repair of said property. You are agreeing to hold your entire party responsible for the terms of this contract without limitation.

Party Host Signature

Print

Guests @ \$ _____ ea.
minus 20% deposit

FINAL BALANCE: \$ _____